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Ph.D. Submission



» **Online Abstract Submission**



List of Documents required at the time of submission of the Ph.D Thesis

A Comprehensive List and required forms/templates are given in the examination portal (exam.du.ac.in→[Ph.D.](#)) for submission of Ph.D Thesis. Kindly check the examination portal for any changes from time to time & published your result.

1. Personal Details Form
2. Thesis Submission Form
3. Registration Letter from BRS (BRS Memorandum of Ph.D Registration)
4. Joining Report
5. Registration Confirmation Letter from BRS (after Completion of Coursework)
6. Name Change/Name Clarification Certificate (if required)
7. All Extension Letter (if required)
8. Supervisor Change/Add Letter (if required)
9. Copy of the approval of the Final Ph.D **Thesis Title** form the DRC/BRS
10. Certificate for the HOD regarding Successful Completion of **Pre-Ph.D presentation** along with date of presentation
 - The research Scholar shall submit the thesis after **Pre-Ph.D presentation** with in a period of **Six Months**.
11. One **Research Paper in refereed journal** should be Published.
 - This has been certified by the Supervisor and the HOD
 - Attach **Photocopy of Publish Paper with ISSN No. (Print Back to Back)**
 - The **Student Name** in the Publication should be same as that Registered in University of Delhi
12. **Two Paper Presentations** (Oral or Poster) in Conference/Seminar. (Only those students who Joined after **June, 2016**)
 - Attached Photocopy of **Participation Certificate for Two Conference Presentation**.
13. **Certificate of Originality** to be attached in the all Thesis (Duly Signed by the Research Scholar).
One extra copy attached with Forms.
14. **Student Approval Form** to be attached in Thesis ((Duly Signed by the Research Scholar, Supervisor/HOD) *One extra copy attached with Forms.*
15. **Plagiarism Verification** Report Duly Signed by Librarian, Research Scholar & Supervisor/Head with seal.
 - Should be **within 30 Days** of Thesis Submission.
 - Similarity index must be **Less Than 10%**
16. Supervisor **Certificate for Exclusion of Self Published Work**, with Sign & Seal of Supervisor/HOD.
17. **02 Hard Copies of Thesis** (1 Hard Bound+1Soft Bound)
18. **01 Hard Copy of Abstract** along with the table of Content of the Thesis.
19. **03 Soft copies of Thesis in CD** (01 PDF File includes Front Page, *Signed Certificate* and all Chapters with References, Publications, Bibliography, Appendix, Abbreviations, Figures, Tables, **if required**)
 - One PDF file of **Abstract**.
 - Write Research Scholar Name, Department & Supervisor Sign on the back side of CD.
 - **CD** must have Soft copy of thesis and abstract with **in 20MB Size**.
 - PDF file name mentioned in CD as: *[Ph.D Thesis of Scholar name.pdf](#) & [abstract of Scholar name.pdf](#)*
20. **Upload 300 Word Abstract** on University Website(exam.du.ac.in→[Ph.D.](#))→Online Abstract Submission)
21. **Thesis Submission Fee** will be submitted after verification of all documents and thesis in the Examination Ph.D Branch (Room No. 204 on all working days from **09:00AM to 03:00 PM**)
22. Research Scholar advised to submit thesis at least before one week of last date of spam period.